Date: December 4, 2012

To: Faculty of Arts and Sciences-Newark

From: Jan Lewis
       Acting Dean of Faculty

Re: Faculty Meeting

There will be a meeting of the Faculty of Arts and Sciences-Newark on Monday, December 10, 2012 at 11:30 a.m in Smith Hall, Room 220.

The agenda will be as follows:

I. Dean’s Report

II. Committee Reports
   a. Courses of Study
   b. General Education

III. University Senate

IV. Old Business

V. New Business

*Faculty Minutes are now available on the FASN Dean's web-site:
http://ncas.rutgers.edu
To: Faculty of Arts and Sciences – Newark
From: Harold Siegel, Chair of the Courses of Study Committee
Date: November 28, 2012

AGENDA
Wednesday, November 28, 2012

A. Items to be Considered

The committee recommends approval for the following proposals:

I. Office of Academic Services

Creation of a New Course
21:090:007 Academic Success
This is a non-credit course to provide academic skills for students on probation.

II. Earth and Environmental Sciences

Creation of a New Minor
The Department of Earth and Environmental Sciences proposes the creation of a minor in Environmental Science.
- Required Courses:
  21:120:200 Concepts in Biology
  21:120:205/206 Foundations of Ecology and Evolution
  21:460:103/104 Planet Earth and Lab
  21:460:206/207 Environmental Geology & Lab
- Two (2) of the Following:
  21:460:230 Weather and Climate
  Or
  21:460:225 Introduction to Oceanography
  21:460:325 Geographic Information Systems
  21:460:311 Geologic Field Problems
III. Psychology

Creation of a New Minor
The Department of Psychology proposes the creation of a minor in Cognitive Neuroscience.

• Required Courses:
  21:830:484 Physiological Psychology
  21:830:411 Introduction to Cognitive Neuroscience

• In addition:
  Students may then choose among cognitive neuroscience elective courses for a total of 12 credits. Students may elect to take up to 6 credits of cognitive neuroscience research to apply to the minor.

IV. Writing Program

Creation of a New Minor
The Writing Program proposes the creation of a minor in Writing.

• New Courses:
  21:355:301 Foundations: Usage Voice and Style*
  21:355:320 Introduction to Professional Communication
  21:355:321 Copywriting for Success
  21:355:322 Making the Pitch: Grant and Business Proposal Writing
  21:355:330 Social Networking for the Professional World
  21:355:331 Standing Out in the Blogosphere
  21:355:332 Book, Film, and Art Reviews
  21:355:340 The Art of Persuasion
  21:355:420 Reach Across the Disciplines
  21:355:421 Speaking and Writing: Presenting Your Work
  21:355:422 Advanced Academic Writing
  21:355:431 Writing in the Professions: Psychology
  21:355:432 Writing in the Professions: Medicine
  21:355:433 Writing in the Professions: Law
  21:355:440 Internship
  * required course for the minor

V. Option to Offer an Existing Course in Online Format Form

Please see Exhibit 1 (attached).
OPTION TO OFFER AN EXISTING COURSE IN ONLINE FORMAT FORM

INSTRUCTIONS

1) Provide form with the instructor's and the department chair's signature along with a copy of the current in class syllabus and the proposed online syllabus to the FASN Dean's Office.

2) After approval by Courses of Study, this course modification requires approval by the Faculty of Arts and Sciences. After final approval by the Dean of FASN, the Dean's Office will send the completed and signed form to the Director, Office of Academic Scheduling, Room 208 Blumenthal Hall.

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COURSE

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<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credits</th>
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COURSE PLATFORM

☐ Blackboard ☐ Pearson eCollege ☐ Sakai ☐ Other

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QUESTIONS (attach sheet(s), as necessary)

1) Which of the following does this course address? (check as many as apply)
   ☐ high enrollment potential ☐ strong demand from students for online format
   ☐ strong or emerging market demand ☐ required for degree or certificate
   Other ____________________________

2) Source of expected enrollment (%) FASN, _____ Rutgers-Newark professional schools,
                                          _____ Rutgers-Camden/New Brunswick, _____ non-Rutgers students

3) What are the perceived benefits for students taking this course online rather than in a traditional classroom?

4) List learning objectives for course (objectives must be measurable).

5) Describe how learning outcomes will be assessed.

6) How will the effectiveness of the online tools, applications, and modules used in this course be evaluated?

7) How will student discussion, interaction, and collaboration be facilitated?

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APPROVALS

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Office of Academic Scheduling, November 2012
To: Faculty of Arts and Sciences - Newark

From: Jennifer Arena, Chair of the General Education Committee

Date: December 3, 2012

AGENDA
Monday, December 3, 2012

A. Course Items for Consideration

The committee recommends approval for the following course proposals:

I. ACM

21:087:101 Intro to Music
21:087:265 Jazz

II. American Studies


III. Biology

21:120:101 General Biology
21:120:102 General Biology: Lab
21:120:109 Basic Plant Science
21:120:110 Basic Plant Science: Lab

IV. Chemistry

21:160:109 World of Chemistry Lab I
21:160:110 World of Chemistry Lab II
V. English

21:350:206 Shakespeare for the 21st Century
21:350:232 The Gothic

VI. History

21:510:280 South Asian History I
21:510:281 South Asian History II
21:512:201 US History I
21:512:202 US History II
21:512:266 American Legal History II

VII. Political Science

21:790:201 American National Government
FACULTY OF ARTS AND SCIENCES MEETING
Wednesday, November 14, 2012

Present

Excused
Balog, Bird, Civico, DeRosa, Edmondson, Ferguson, Floreen, Foley, Gilman, Gonzalez, Mitchell, Rojas-Perez, Powell, Schorr, Shelstad, Sodikoff.

Approved Minutes
The Minutes of the April 23, 2012 meeting was approved as presented.

Dean’s Report
Dean Lewis began by presenting her report, which included the following comments:

- Discussed briefly the aftermath of Hurricane Sandy and the memo from Dr. Richard Edwards regarding the academic support services available to students, which includes implementing a one-time policy that will allow students to have their Fall 2012 course grades converted to Pass/No Credit. The Dean’s Office will notify the faculty of any additional details relating to the post-hurricane academic accommodation.
- Announced the recent passing of the bond issue (Building Our Future Bond Act) for higher education.

At this time, Dean Lewis concluded her report.

Course of Study Committee

In the absence of Professor Harold Siegel, Chair of the Committee, Dean Lewis presented the Committee’s November 5, 2012 report. The Dean moved for the adoption of following:

Section I – Creation of a New Course
Section II – Course Title Change
Section IV – Convert an Existing Course to Online Format

Dean Lewis motion was seconded and approved. After some discussions, the following Sections were deferred until the next faculty meeting in December when Professor Siegel would be able to address the various questions concerning the new minors:

Section I – Creation of New Minor
Section III – Creation of New Minor

General Education Committee

Professor Jennifer Arena, Chair of Committee, moved for the adoption of Sections I and II of the Committee’s October 22, 2012 report. Ms. Arena motion was seconded and approved.
University Senate

Robert Puhak, University representative, reported on the following issues:

- Last reported at FASN meeting 4/23/12. Since then the Senate has met three times, once at the end of April, then in September, and more recently in October. On all three of those dates, Senate met on the New Brunswick campus.

- Although the Senate convened once on 4/27/12, technically it met for two meetings that day: once for an organizational meeting (during which elections were held) and then, after a short break, for a regular meeting to conduct its traditional business.
  - Organizational meeting
    - Elections were held for Senate Chair, Vice Chair, and ten Executive Committee Members, as well as Representatives to the Boards of Governors and Trustees (six in total including Faculty, Undergraduate, and Graduate positions)
    - Candidates made statements and responded to questions
    - Paul Panayotatos and Ann Gould were re-elected Senate Chair and Vice Chair respectively
    - All terms are one year
  - Regular meeting
    - Former president McCormick presented an administrative report
      - Reflected on his last meeting including comments regarding thanks and importance of Senate
      - Discussed status of proposals regarding restructuring higher education in New Jersey and its impact on Rutgers
      - Addressed questions and comments from floor
      - Received resolution from Senate in appreciation for his work with the Senate
  - Committee reports
    - Student Affairs Committee and Faculty & Personnel Affairs Committee presented respective reports and recommendations regarding ramifications of proposed separation of Rutgers Camden from Rutgers University as they relate to past, present, and future students, faculty, and staff. Ultimately strongly recommended against the proposed separation.
    - Faculty & Personnel Affairs Committee presented report and recommendations regarding academic freedom, with emphasis on related relationship to faculty participation in university governance. Considered US Constitution, Amendments, and Supreme Court rulings. Adopted report and accepted recommendations available accessible online from Senate home page.
    - Academic Standards, Regulation, and Admissions Committee presented report and recommendations regarding problems identified in 2010 academic calendar and remediation for such issues in upcoming calendars.

- At 9/21/12 meeting
  - Senate Chair Paul Panayotatos
    - Welcomed new University President Barchi
Discussion:

- Discussed unprecedented opportunities for the university with impending integration of two medical schools, dental school, and additional UMDNJ schools/programs
- Acknowledged grass roots efforts throughout the Rutgers community that ultimately led to a greatly improved restructuring proposal
- Introduced chairs of the Senate's working committees and allowed time for each to describe their work
- President Barchi delivered his first administrative report to the Senate body including comments regarding:
  - Importance of shared governance and the University Senate
  - Enrollment and new infrastructure projects on all three campuses
  - Legislated changes in RU administration including appointment of:
    - Four chancellors (Camden, Newark, New Brunswick, and Health Sciences) report to University President
    - Five provosts (one for each geographic campus and two for Health Sciences) report to University Executive Vice President
- Upcoming launch of strategic plan for all Rutgers, which will solicit participation of Rutgers community
- Marketing and image
- Fundraising and capital campaign
- Response to questions regarding budgeting, bond issue on November ballot, need for updated technology, changes to administrative personnel structure, financial aid, and so forth

Secretary's report:

- President McCormick and administration accept:
  - Calendar modifications adopted by Senate at April meeting
  - Staggered elections for Staff Senators as adopted by Senate at earlier meetings
  - Senate's recommendations regarding online teaching evaluations and best practices in the evaluation of teaching performance, with caveat regarding funding resources for cost of any potential paper requirements
- Due to current state of flux experienced by the university (e.g. transition from one University President to another, as well as New Jersey Medical and Health Sciences Education Restructuring Act), President McCormick does not support adoption of a new and significant evaluation procedure for upper administrators at this time, as had been requested by Senate

Elections for two current student position vacancies on governance committees

Committee reports:

- Instruction, Curricula, And Advising Committee (ICAC):
  - Presented report and recommendations regarding availability of course syllabi
  - Friendly amendments made from floor, and accepted by ICAC
  - Senate adopted amended report and recommendations
  - Proposal from floor to investigate current monitoring and enforcement; Senate Chair indicated forthcoming charge to ICAC

Camden Liaison reported on related activity by Camden Chancellor Pritchett:
- Encouraged Camden faculty to form a campus faculty council by end of Fall 2012
- Discussed Camden campus strategic planning with Camden faculty

- At 10/19/12 meeting

Committee reports
Budget and Finance Committee (ICAC)

- Presented report and recommendations regarding
  - Evaluation of aspects of information technology services at Rutgers including
    -- whether systems communicate effectively with each other
    -- incorporation of user experience levels and feedback
    -- user-friendliness
    -- improvement of data flow
    -- enhanced coordination among information technology personnel
  - Exploration of ways that the Office of Information Technology can more efficiently provide services to users
  - Identification of opportunities for Rutgers to centralize or take a more distributive approach to various information technology functions
  - Investigation of advantages/disadvantages of deploying more open software
- Report and recommendations
  - Adopted by Senate with minor friendly amendment from floor
  - Available online at Senate web page

Research, and Graduate and Professional Education Committee (RGPEC)

- Open Access Subcommittee report and recommendations on Publications Repository
  - Rutgers-specific, centrally-driven publication repository for published papers and books, similar to peer and aspirant universities
- Report and recommendations
  - Adopted by Senate
  - Available online at Senate web page

President Barchi delivered his administrative report to the Senate body including comments regarding

- Integration with UMDNJ
- Strategic plan for Rutgers and the ongoing process of selecting a firm to facilitate that planning
- Efforts to move capital projects through the Rutgers system in an increasingly organized and strategic way
- Critical higher education bond issue, and the importance of Senators’ communications with their constituencies on promoting affirmative voting on the referendum on Election Day

President Barchi then responded to questions, or heard comments, on the topics included in his administrative report, as well as

- Opportunities and avenues for student and other Rutgers community participation in capital planning and the strategic plan
- Qualities important to the selection of a strategic planning consultant firm

- The Senate meets next this Friday on the Camden campus
There was no New/Old Business. The meeting adjourned at 3:23pm.

Respectively submitted,

Timothy Stewart-Winter
Faculty Secretary
AGENDA
Monday, November 5, 2012

A. Items to be Considered

The committee recommends approval for the following course proposals:

I. English

Creation of a New Course
21:350:206 Shakespeare for the 21st Century

II. Earth and Environmental Sciences

Creation of a New Minor
The Department of Earth and Environmental Sciences proposes the creation of a minor in Environmental Science.

Course Title Change
From: 21:460:415-16 Geologic Problems
To: 21:460:415-16 Undergraduate Research in Geoscience

III. Psychology

Creation of a New Minor
The Department of Psychology proposes the creation of a minor in Cognitive Neuroscience.
IV. Women's and Gender Studies

Convert an Existing Course to Online Format
21:988:389 Topics in Women's Studies: Geo-Mapping Race and Gender
To: Faculty of Arts and Sciences - Newark

From: Jennifer Arena, Chair

Date: October 22, 2012

AGENDA
Monday, October 22, 2012

A. Course Items for Consideration

The committee recommends approval for the following course proposals:

I. History

21:510:287 Islamic Civilization I
21:510:288 Islamic Civilization II
21:512:265 American Legal History I
21:512:371 Contemporary America

II. Physics

21:750:213 University Physics I
21:750:214 University Physics II